

COLUMBIA SAILING CLUB
BOARD OF STEWARDS MEETING

January 9, 2019



Board Attendance: David Mosley, Bruce Seiffert, Jim Edwards, Curt Rone, Jerry Jowers, Jan Jernigan, Michael Kapp, Charles Bumgardner, Craig Milling, Wayne Smith, Robby Garfield, Johnny Dotterer, and David Oliver.

Commodore David Mosley called the meeting to order at 1832 hrs.

The December minutes were submitted for approval. Wayne Smith made a motion that the minutes be approved as submitted. The motion was seconded. A vote was taken - all Ayes. The December minutes were approved.

REPORTS

Secretary (Jowers) – The Club has 188 members that count against our total cap of 200.

This month we have had 1 resignation - Henry Roe, who resigned in good standing.

Treasurer (Curt Rone) – Club financials through the end of November have been distributed and are on the website.

Membership & Education (Bruce Seiffert) – first membership committee meeting last night - we have two prospective new members expected to come through the process in the near future.

Sailing (Jim Edwards) – Jim reported that a week ago we had the New Year's Day Celebration. We had 12 or so brave participants in the polar bear swim. We had 10 adults and 2 juniors participate in the racing. We had 105 join us for lunch. The total cost to the club was just over \$16. The applications to DNR for permits for the planned regattas (Lightning, Easter, Midlands, Tommy Whiteside) are in the works.

Back Cove (Mike Mayfield) - All is well in back cove. The water dipped below 350 ft. recently, but, thanks to the rain it came up about 1.5 feet. On the north side we have 3 boats that have grounded. Be careful if you go to the docks, the ramps are steep. On the north side, if the water is down to about 350ft, the slips have a slight tilt because they will be on the ground. Mike provided a

handout with ideas for a change in the fee structure for the back cove slips. Some discussion followed, but no action at this time.

Boat Master (Langdon Warner/Ryan Lavisky) – Langdon - we have a cover for baby whaler. David Parshall is tweaking the cover that came with the new Montauk. We are starting work on the Dauntless and Privateer - consequently these boats may be out of commission for awhile. Cleo is out of the water with a lengthy to-do list before it can go back into the water. We'll start the annual tuneup for all the motors on February 1st.

Canteen – David Mosley reported that he has put himself and a few others on the canteen committee.

Communication (Andrew Clarkson) - No report.

CSCA (Hilarie Brush). Hilarie announced that the Mardi Gras party will be on Feb 12th. On February 16th, the CSCA is planning a fund-raising dinner to accompany Jim and Bev Holland's presentation.

Docks (Billy Ray Davis) – Billy Ray reported that the hinge assembly on the T-docks has gone out again. One of the two lines that we had a diver locate for us has been cut or otherwise lost. He recommends that we purchase winches designed for attaching the docks to anchors. Prices on those are not available from Floating Docks at this time. Some discussion followed on whether we should continue to have a T-dock in light of the continuous problems it has had and the fact that we did not have a T-dock for quite some time. Additional discussion followed on extending the dock on the dinghy beach. Billy Ray says that we can easily remove the T-section, the bigger issue may be moving the posts.

Agnew will have to come out to replace the hinge. That needs to be done soon. We can get a quote for the cost of removal while they are here.

Entertainment (Beth Ann Rocheleau and Emery Clark) - no report

Grounds (Dan Clayton) - no report

House (Tommy Tapp) – The glass on the door in the clubhouse has been replaced. We had the water treatment plant serviced and overhauled. The lift station went out,, but it has been fixed. Now, we are having a problem with the urinals in the clubhouse. They are out of order, for now. We will have that fixed as soon as possible. We also had the AC and heat serviced this week.

Land Parking (Bruce Seiffert) – Bruce reported that all is good. We still have some open space since we did some rearranging of boats last fall.

LMYRA (Ron Loring) – There have been some changes in leadership for LMYRA. We will be ready to go by the end of February. The race schedule will be posted once it is finalized.

Recycling (Charlie Calhoun) – All is good.

Safety (Dennis Anderson)– No report.

SAYRA (JC Moore) – David Mosley reminded everyone of the annual meeting 1/25 - 27 at the Sonesta Resort at Hilton Head.

Telltale – (Margery Ballowe) - No report.

Telephone/E-mail/Yearbook (Will Haltiwanger/ Curt Rone) – The yearbook will be going to print soon.

Youth Sailing (David Van Cleef) - David reported that summer program registration launched on January 1st for members. To date, we have 15 registered - all members. Registration will soon be open for non-members. We have 224 spots for camps over seven weeks. We will hire seven instructors; six will need housing. We are planning winter sailing seminars. We have 15 signed up for the race committee seminar in two weeks. Please RSVP for the Holland presentation. Gamecock Sailing : We received out \$6,700 check for last fall. We've increased their usage fee to \$200. We anticipate between 60-65 kids participating. Junior race team spring practices will begin the 1st weekend in March. It will consist of 10 Sunday afternoon practices and one regatta. Adult sailing will get more attention this year. New member Stephanie Copple has agreed to help us market these programs. The US Sailing Symposium is at the end of January. DVC will be attending and going to attract more large US Sailing events to CSC. The Easter Regatta will be on Easter weekend. George Murray will be the Easter Regatta Chairman. Lightening Regatta registration will be up soon.

Lastly, we are working on a fundraising letter to send to the membership requesting funds to support the junior program.

Webmaster (Pete Gindhart/ David Van Cleef) – The website is getting updates and improvements. The West Marine affiliate link is on the bottom of every page and it is working. Be sure to use it because the small purchases add up and put money in our Junior Program.

Commodore's Report (David Mosley) – The Commodore's report was a follows:

Your flag officers, treasurer and sailing director have worked diligently over the last month to present a budget that is balanced and conservative. We

understood going into the venture of hiring a sailing director and creating programs to promote sailing that we would have a couple of rough years initially, and we understood we would be operating at a loss. We gained valuable insight from our sister inland lake club in Atlanta that had done this exact thing 5 years ago. We knew that the program will be successful but there will be start-up costs, and expenses to get the programs up and running. As you heard from our SD the work he has been doing with local schools, marketing, and reaching out to national entities such as US Sailing and many fleets that the program has already garnered support, and we anticipate rewards such as national championships, district events, and top level competition.

We also strongly believe we have to bring in new members to sustain the things we already do so well at, which has been sustained for many years by a small group of people who are now tired and looking to "retire" from some of the volunteer work. We knew we had to inject new life into our club, and with 17 new members last year and an increased enthusiasm for sailing we feel we are on our way to doing just that.

We hope you will look at this budget and understand that we know quite well there is another loss this year that is pre-factored in. We feel we are more conservative this year on our returns and fully believe we will surpass the expectations.

We are searching for a new caretaker and hopefully we will finalize a position description in the next week or so. We hope to be able to find someone through word of mouth of club members instead of advertising, but we may result to that if the search continues.

We do want you guys to be our eyes and ears for everything around the club, from security issues to plumbing etc. Let us know if you see something that needs attention.

The canteen was restocked on Sunday and we will continue to watch the stock and hope everyone will help with hotdog preparation and clean-up. if you are the last one here on the weekend, please turn off the hotdog cooker.

OLD BUSINESS

No old business.

NEW BUSINESS

Budget - Treasurer Curt Rone passed out the proposed Budget for 2019 and explained the changes for this year's budget.

Discussion followed. Craig Milling made a motion to approve the 2019 budget as presented. The motion was seconded. A vote was taken - All Ayes. The motion carried.

Caretaker: David Mosley reported that we are tweaking the job description that we used when Mike Lambert was hired. We have not posted the job yet and we're not sure if we want to do that. We have heard of some potential applicants. The position includes the house at no cost, \$1,000 per month salary and \$220 /month for utilities. If you know of a potential candidate, please let us know.

Caretaker's house: We did a walkthrough of the manager's house last Sunday. We can get by with some simple fixes. At a minimum it needs some sheetrock work, painting, and carpet cleaning.

Canteen duties: We would appreciate help with the hotdogs on the weekends while we are without a resident manager.

Oversight and security of grounds : Andrew Clarkson researched security cameras for the club. He found cameras that would cost less than \$1000 and just \$99 per year for cloud storage. This is still under consideration and we can discuss it again at next month's meeting.

Herman : Herman has been with us for a long time. He's not had a raise since 2011. His current pay is \$14/hour. Some discussion followed.

David Oliver made a motion to increase Herman's pay to \$15/hour. The motion was seconded. A vote was taken - All Ayes.

Shoal markers: Some discussion was had on shoal markers for the back cove. No action was taken at this time.

Some discussion followed regarding plan for the Steve Rose bequest. No action was taken.

ADJOURNMENT AT 2015 HRS.

Executive Session followed.

Expenses								
Administration								
1601 - Insurance & Property Taxes								
1602 - Insurance - General	33,888	25,000	27,127	28,000	3,000		Actual figures with allocation	
1603 - Insurance - Back Cove	0	8,000	7,518	8,000	0			
1604 - Property Taxes - General	541	541	823	800	259		2019 estimate	
1605 - Property Taxes - Back Cove	1,377	1,377	1,377	1,377	0			
Total 1601 - Insurance & Property Taxes	35,806	34,918	36,845	38,177	3,259			
1606 - Club Salaries/Contract Workers								
1607 - Club Resident	11,680	8,612	7,073	10,000	1,388		10 months @ \$1,000	
1608 - House & Grounds Maintenance	13,934	8,315	7,209	12,000	3,685		12 months @ \$1,000	
1609 - Sailing Director	0	78,000	48,250	66,000	-12,000		DVC	
1610 - Club Bookkeeper	5,700	6,000	5,000	6,000	0			
1611 - House & Grounds Maint - B/C	277	2,539	2,404	0	-2,539			
1612 - Sailing instructors	-2,880	25,575	24,307	42,500	16,925		DVC	
1613 - Payroll taxes	10,980	11,000	14,284	7,500	-3,500		20% of 1612	
Total 1606 - Club Salaries/Contract Workers	39,691	140,041	108,527	144,000	3,959			
1616 - Utilities								
1617 - Club Resident	2,640	2,640	2,200	2,640			we allow \$220/month per contract	
1618 - Electricity - General	7,447	8,000	7,224	8,500	500		current track	
1619 - Electricity - Back Cove	3,838	4,500	3,064	4,000	-500		current track	
1620 - Propane Gas	2,660	3,000	2,278	3,000	0			
1621 - Cable TV and Internet	1,846	2,400	4,044	4,800	2,400		current track	
1622 - Telephone	504	500	420	0	-500			
1623 - Trash Removal	2,230	2,400	329	1,000	-1,400		current track	
1624 - Trash Removal - Back Cove	2,230	2,400	329	0	-2,400			
1625 - Recycling	0	0	0	0	0			
Total 1616 - Utilities	23,395	25,840	19,888	23,940	-1,900			
1626 - Other								
1630 - Membership Committee	0	0	0	750	750		New Member Happy Hour - Spring and Fall	
1631 - Safety Committee	1,366	1,500	798	1,000	-500		current track	
1632 - Land Parking Committee	263	0	0	0	0			
1635 - Postage, supplies, bank charges	546	500	1,714	2,000	1,500		current track	
1636 - Commodore hat & patches	0	100	0	100	0			
1637 - Flowers, cards, memorials	51	100	0	100	0			
1640 - Scholarship Program	1,200	1,200	0	1,200	0		USC Foundation	
1641 - Educational Events	349	400	605	800	400			
1642 - Advertising, marketing	408	275	4,919	1,775	1,500			
1644 - Preparation of tax returns	300	400	300	300	-100			
1645 - Miscellaneous	0	0	0	0	0			
Total 1626 - Other	4,483	4,475	8,336	8,025	3,550			
Total Administration	103,375	205,274	173,596	214,142	8,868			

Facilities								
1661 · Buildings								
1662 · House Supplies	2,010	2,000	1,329	2,000	0			
1663 · Ice Machine Repairs & maint	64	300	8	300	0			
1664 · Plumbing repairs & maint	563	800	923	1,000	200	current track		
1667 · Other	2,326	6,000	2,647	5,000	-1,000	Repairs to Resident Manager's house		
Total 1661 · Buildings	4,963	9,100	4,907	8,300	-800			
1675 · Docks								
1676 · Front Docks	169	1,000	13,536	1,000	0			
1680 · Back Cove	0	1,000	785	1,000	0			
Total 1675 · Docks	169	2,000	14,321	2,000	0			
1685 · Grounds								
1686 · Beach Sand	0	1,500	0	1,500	0			
1687 · Equipment repairs & maint	1,222	1,000	342	1,000	0			
1690 · Other	8,733	6,500	2,664	2,000	-4,500	provisional		
Total 1685 · Grounds	9,955	9,000	3,006	4,500	-4,500			
Total Facilities	15,087	20,100	22,234	14,800	-5,300			
Sailing								
1701 · Boat Master								
1702 · Repairs & Maintenance	2,331	3,000	5,566	5,600	2,600	schedule from Boat Master		
1703 · Fuel	1,037	1,000	1,235	1,500	500	current track		
1705 · Other	824	800	673	500	-300	provisional		
Total 1701 · Boat Master	4,192	4,800	7,474	7,600	2,800			
1710 · Sailing Committee								
1711 · Marks, anchors, lines, shapes	901	300	212	300	0			
1712 · Other	0	700	0	500	-200	USSA PRO Training and Certification		
Total 1710 · Sailing Committee	901	1,000	212	800	-200			
1720 · Youth Sailing								
1721 · Equipment	0	1,000	0	0	-1,000			
1722 · Sailing Camps	0	0	0	0	0			
1720 · Youth Sailing - Other	0	2,000	524	0	-2,000			
Total 1720 · Youth Sailing	0	3,000	524	0	-3,000			
1730 · SAYRA & USSA	1,571	2,600	1,325	3,300	700	\$350 - SAYRA dues, \$150 - USSA dues, \$600 - Helen Hanley Fund, \$1200 - 4		
1800 · Sailing Director								
1801 · Training/Meetings	0	6,863	172	6,865	2	DVC		
1802 · Travel	0	2,000	342	1,000	-1,000	DVC		
1803 · Class Materials	0	1,000	472	1,500	500	DVC		
1804 · Boats/Maintenance	0	12,500	16,839	10,000	-2,500	DVC		
1805 · Office Equipment/Supplies	0	3,500	4,595	1,500	-2,000	DVC		
1806 · Other Sailing Program Expense	0	0	2,241	10,750	10,750	DVC		
Total 1800 · Sailing Director	0	25,863	24,661	31,615	5,752			
Total Sailing	6,664	37,263	34,196	43,315	6,052			

Entertainment								
	1738 · Commodore's Supper		395	350	0	350	0	
	1739 · Past Commodore's Party		1,349	1,350	1,050	1,200	-150	current track
	1740 · Christmas Party		7,797	7,800	2,457	7,800	0	
	1741 · Christmas Carol & Tree Trim		518	500	0	500	0	
	1742 · Easter Egg Hunt		200	200	221	200	0	
	1752 · July 4th		866	500	-507	0	-500	
	1753 · Oyster Roast		-606	0	0	0	0	
	1757 - Other		23	0	0	0	0	
	1760 - Kitchen Supplies		756	800	600	800	0	
Total Entertainment			11,298	11,500	3,821	10,850	-650	
Member Communications								
	1771 · TellTale		0	0	0	0	0	
	1772 · Yearbook		1,244	1,300	1,288	1,300	0	
	1773 · Web Site		0	1,700	3,060	1,200	-500	current track
Total Member Communications			1,244	3,000	4,348	2,500	-500	
	1780 · Commodore's Discretionary Acct		0	500	590	500	0	
	1785 · General Contingency Account		0	0	0	0	0	
	6560 · Payroll Expenses		7,037	0	0	0	0	
Total Expenses			144,705	277,637	238,785	286,107	8,470	
SURPLUS (DEFICIT)			130,493	89,027	39,743	109,695	20,668	
Capital Improvement Fund transfer factor:					40.0%	108,641		
Note - LRP used \$120,000 as forecast contribution								